
BTL Services
für Messen und Events

INQUIRY FORM FOR TRADE SHOW CATERING

YOUR COMPANY PROFILE

Company

Contact Person

Job title

Billing address

Phone number

Extension-

E-Mail

Website

KEY FACTORS OF YOUR TRADE SHOW REPRESENTATION

Trade show

City

Date to

Exhibition hall

Stand number

Brief description of your
target group (guests) at the
trade show / event

Gender % female % male

Average age years

YOUR REQUEST FOR FOOD

For the above mentioned trade show, we need the following catering services:

In the morning	approx. from	to	o'clock	persons
warm dishes and / or	cold dishes	(dish	fingerfood)
Lunch	approx. from	to	o'clock	persons
warm dishes and / or	cold dishes	(dish	fingerfood)
In the afternoon	approx. from	to	o'clock	persons
warm dishes and / or	cold dishes	(dish	fingerfood)
Stand party catering	on	month/	day	
	approx. from	to	o'clock	persons
warm dishes and / or	cold dishes	(dish	fingerfood)

PREFERRED CATERING METHOD AT THE STAND / IN THE ROOM

Flying buffet on serving trays presented by trade show hostesses

À la carte service presented by trade show hostesses

Buffet on a fixed place on your trade show stand

All dishes can be prepared by BTL Services inside the kitchen of your trade show stand.

We prefer a delivery to our trade show stand several times a day by BTL Services.

We would like to present a live cooking station to our guests.

YOUR REQUEST FOR BEVERAGES

Coffee and/or coffee specialties (e.g. cappuccino, espresso, latte macchiato)

The following soft drinks:

Red wine	White wine	Bottled beer
Draft beer	Prosecco	Sparkling wine
Champagne	Smoothies	Cocktails

OTHER REQUESTS

Trained service hostesses including matching outfits

Menu cards

For our stand, we need the following kitchen equipment:

Beverage Cooler	amount
Refrigerator with air circulation	amount
Industrial dish washing machine	amount
Convection oven	amount
Freezer	amount
Kegerator with CO ² bottles	amount
Fully automatic coffee machine	amount
Furniture	amount

BTL Services uses your information mentioned above as a basis for a first, non-binding offer.

In order to gain a more detailed impression, furthermore, we would like to ask you politely to attach the following information, which of course we will treat with great confidentiality.

Detailed plan of your trade show stand

Exhibition hall plan where to find your stand

Please tell us your budget (estimated):

Budget (excluding food) per person in the amount of Euro netto

Total catering budget in the amount of Euro netto

All services offered by BTL Service are services that are exclusively provided in accordance with the mentioned general terms and conditions.

With your signature, you confirm the correctness of the information mentioned above, which you have completed to the best of your knowledge and conscience.

Place / Time

Stamp / Signature

Please send us your completed inquiry form via email at info@btl-services.de or via fax at 0049 40 519 013.

We thank you in advance!

CONTACT

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OUR BRANDS FOR BETTER RESULTS

BTL Services
für Messen und Events

BTL Services
Brand Experience

BTL Services
Messe Catering

BTL Services
Reseller – Non Food Catering

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